



**King County**  
**FULL-TIME TRANSIT OPERATOR**  
**DEPARTMENT OF TRANSPORTATION/TRANSIT DIVISION**

**Hourly Rate Range \$15.97 - \$22.82**

**Training wage: \$11.41**

**Job Announcement: 04AN4269**

**Open: 5/17/04**

**Close: 6/4/04**

**WHO MAY APPLY:** We are accepting applications from **current part-time Transit Operators** wishing to be considered for full-time operator status. If qualified, full-time status will be offered by seniority. **If you are currently on the Part-Time to Full-Time list, you need not reapply unless you were offered a full-time position and declined or were disqualified due to exceeding Metro's probation standards or driving record evaluation.**

**WHERE TO APPLY:** Required forms and materials must be sent to: **201 S. Jackson Street, M.S. KSC-TR-0419, Seattle, WA 98104** or hand-delivered to **Career and Employment Center** at 201 S. Jackson Street, Floor 1A. Applications materials must be received **by 4:00 p.m. on the closing date**. (Postmarks are **NOT ACCEPTED**.) Contact Au Nguyen at (206) 263-6422 or [Au.Nguyen@metrokc.gov](mailto:Au.Nguyen@metrokc.gov) for further inquiries.  
**PLEASE NOTE:** Applications not received at the location and by the closing date and time specified above will not be processed.

**FORMS AND MATERIALS REQUIRED:** A [completed FTTO application](#) and completed [Employee or Prospective Employee Request Form](#) are required. These forms are available at the base window and in the Public Folders/Transportation/Transit HR/Part Time to Full Time Transit Operator.

**WORK LOCATION:** *Must* be available to work at any transit base.

**WORK SCHEDULE:** This full-time position is overtime eligible. It works a 40-hour workweek, must be available for day work, night work, weekend work, holiday work and split shifts.

**PROBATIONARY PERIOD:** Employees who have successfully completed Part-Time Operator probation prior to resigning their position to enter Full-Time Operator training, will not have a probationary period as a Full-Time Operator. A Part-Time Operator who accepts a Full-Time Operator position will have the option, for six (6) months from the date of qualification, to return to the position of Part-Time Operator with no loss in Part-Time Operator seniority.

**SELECTION PROCESS:** After the recruitment closes, the Transit Human Resources office will post a preliminary list (not in seniority order) at each base. Applicants will have five (5) calendar days to notify their base chief or Transit Human Resources if their name does not appear on this list. Once the five day notification period lapses, **NO OTHER APPLICATIONS WILL BE ACCEPTED**. This list becomes effective when union seniority is verified.

**Full-time operator recruitment and removal from list:** If you decline from going full-time when contacted, you will be removed from the list. If you are credited with points that equal or exceed the maximum allowed, you may be disqualified and removed from the list. Points are assessed from major/minor infractions, misses, sick leave including sick child and sick adult leave usage, and at fault accidents. Immediately prior to placement in the full-time transit operator class, your record will be reviewed to see if your points equal or exceed the maximum allowed. If so, you may be disqualified from further consideration.

**KING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. JOB ANNOUNCEMENTS ARE AVAILABLE IN ALTERNATIVE FORMATS FOR PERSONS WITH DISABILITIES.**

(206) 296-5209 JOBLINE <http://www.metrokc.gov/jobs/> Website Address (206)-296-8535 TTY

**QUALIFICATIONS:** Part-Time Operators will be selected for full-time eligibility from this list provided they meet the following requirements. The Part-Time Operator's previous twelve months work record prior to commencing full-time training must not exceed Metro's probationary standard for Part-Time Operators. Therefore, equaling or exceeding 15 points may result in disqualification. Any major infraction within the previous twenty-four months preceding an offer may result in disqualification.

- Exceeding the allowable points may result in disqualification
- Any major infraction in the previous two years may result in disqualification
- Must have an excellent driving record
- Must successfully complete full-time training at \$11.41 per hour

**WORKING CONDITIONS:**

Sit for extended periods

Lift or pull up to twenty (20) pounds

Perform repetitive body movements to operate controls

Work independently with a minimum of breaks

Operate a transit vehicle in heavy traffic and in emergency or hazardous situations and/or conditions (rare)

**DRIVING RECORD:** An excellent driving record is a requirement to become a Full-Time Transit Operator. Applicants' driving records will be reviewed prior to selection. The Transit Human Resources Office will purchase a current Five-Year Driving Abstract from the Washington State Department of Licensing.

**Driving records will be assessed on an individual basis and will be reviewed for the following:**

Frequency and seriousness of moving violations, suspension of license, failures to appear (FTA'S), unpaid tickets, and at fault accidents.

***Any of the following vehicle code violations within the last five years will automatically disqualify you from further consideration:***

Hit and run incidents

Manslaughter resulting from the operation of a motor vehicle

Driving while under the influence of alcohol or other drugs

Reckless driving

Negligent driving

More than one (1) at fault accident

**CLASS CODE: 9600100**



**King County**  
**APPLICATION for FULL-TIME TRANSIT OPERATOR EMPLOYMENT**  
***INTERNAL RECRUITMENT***  
**(Current Part-time Transit Operators Only)**

**King County Department of Transportation**  
**Transit Division-Human Resources Section**  
Mail Stop - KSC-TR-0419  
Seattle, WA 98104-3856

(Please Print) Last Name				First		Middle	
Street Address							
City				State		Zip	
Last 4 Digits of Social Security #		Birth Date		Home Phone #		Message #	
Badge Number		Qualification Date		WA State driver's license #		WA DL Expiration Date	
Signature of Applicant _____ Date _____							

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